[](http://www.servicenet.org/) ***Checklist and Referral for Returning Home Program Services***

*Client Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Client Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Client Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Referral Source \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Referral Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

***Read This First!!***

***The Returning Home Program*** **(RHP)** is for Veterans who are homeless and Non-Veterans/individuals who are chronically-homeless age 18+ in Franklin, Hampshire or Berkshire Counties with a mental health and/or substance abuse history. ***The mission of RHP*** is to form connections with our clients and help them *attain* and *maintain* permanent housing through access to an array of mental health, substance abuse, case management, transitional housing, medical, and other supportive services. We offer some of these directly. We make others available through close collaboration with other providers. We’re an outreach program.

***Returning Home Program does not offer housing subsidies, rental assistance or manage independent housing that clients can simply move into***.  We can advocate for placement in the emergency shelters operated by ServiceNet.  Other housing managed by ServiceNet may become available to RHP clients once they have entered an emergency shelter and meet HUD criteria.   If a client of yours needs other kinds of housing assistance, they should start by calling one of our Shelter & Housing Service Centers:

* Franklin County Stabilization: 60 Wells St, Greenfield, MA (413) 772-6100
* Hampshire County Stabilization: 43 Center St, Northampton, MA (413) 582-4262
* Berkshire County Stabilization: 141 North St, Pittsfield, MA (413) 448-5358
* ***The Items Below are “Musts” for Returning Home Eligibility:***
* Age 18+?
* An adult that has documented Veteran status who is homeless? (*i.e. eligible for Shelter & Housing Services)*
* An adult (Non-Veteran) who is Chronically Homeless? *(1 yr. continuous or 4 episodes in past 3 yrs.)*
* Current or History of Mental Health and/or Substance Abuse Issues that affect housing stability?
* Prospective Client clearly wants to learn more about our services? (Have you told them what to expect, given the information in the box above?)
* ***The Following Items Increase a Prospective Client’s Priority:***
* Acute and/or Chronic Medical Condition(s)?
* Do you have some initial ideas of the Client’s Values and Goals, and believe that our services can be helpful?
* Other evident high-vulnerability *(e.g. safety issues such as suicidality, domestic violence, risky behavior?)*
* Not currently served by other MH or SA service providers?

***To Make a Referral to Returning Home Program***

FAX or email this checklist to:

**Franklin and Hampshire County Stabilization:** FAX: 413-775-9468

***Attn: Chris Hughes*** [***chughes@servicenet.org***](mailto:chughes@servicenet.org) ***or***

***Jack Tullos*** [***jtulloss@servicenet.org***](mailto:jtulloss@servicenet.org)

**Berkshire County Stabilization:** FAX: 413-448-2662

***Att: Erin Forbush*** [***eforbush@servicenet.org***](mailto:eforbush@servicenet.org)