

SPRINGFIELD-HAMPDEN COUNTY CONTINUUM OF CARE

Youth Homelessness Demonstration Program

REQUEST FOR PROPOSALS

New Springfield-Hampden County CoC YHDP Projects

Total available funding for two years: \$2,304,742

RFP Available: Monday, March 2, 2020

Mandatory Training & Bidders' Conference: Monday, March 16, 2020, 12:30 - 3:30 pm
Springfield Municipal Operations Center conference room, 70 Tapley St., Springfield

Applications Due: Wednesday, April 15, 2020, 4 p.m.
Submit to the Office of Housing, 1600 E. Columbus Ave., Springfield

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A. RFP Overview

Youth Homelessness Demonstration Program (YHDP)

The Springfield-Hampden County Continuum of Care (CoC) has been awarded a Youth Homelessness Demonstration Program (YHDP) grant of \$2,426,044 by the U.S. Department of Housing and Urban Development (HUD). YHDP is a national demonstration program which enables local communities to expand capacity and test innovative solutions to prevent and end homelessness among youth and young adults (YYAs).

Coordinated Community Plan - Vision and Goals

Beginning in early 2019, the CoC and a YHDP Planning Team worked with a broad coalition of stakeholders, including YYAs with lived experience of homelessness, to conduct a YYA homelessness [needs assessment](#) and create a coordinated community plan (CCP) to prevent and end YYA homelessness in Hampden County. The [draft CCP](#) provides critical context for this Request for Proposals (RFP) and should be read by any prospective RFP respondent.

Our community's vision is that **youth and young adults in Hampden County have a safe and stable home, community, resources, and opportunities to live harmoniously and thrive.**

Achievement of this vision requires commitment to a holistic view of success for YYAs: **YYAs experiencing homelessness, at risk of experiencing homelessness, and leaving systems of care must have...**

1. **System Access.** Access to a broad spectrum of services and opportunities through a coordinated system that is well-known, effective, caring, and prioritizes their choice.
2. **Stable Housing.** Access to well-maintained and affordable housing in safe, welcoming neighborhoods.
3. **Health and Wellbeing.** Access to resources to help promote and maintain health and wellbeing at home, school, work, and in the community.
4. **Education and Employment.** Access without barriers to a variety of education and employment opportunities to achieve the personal and financial stability necessary to thrive.
5. **Permanent Connections.** A consistent, self-identified person or people who can respectfully guide, support, and advocate with YYA to get their needs met.

Eligible YHDP Projects

The CoC seeks applicants to operate the programs identified in the plan which will be funded by the YHDP grant. The new programs the CoC expects to fund are:

Activity	Approximate YHDP 2-year Funding	Quantity
Coordinated Entry Project	\$576,742	Estimated 100-150 YYA annually
Rapid Rehousing	\$1,080,000	30 units
Joint Transitional Housing - Rapid Rehousing	\$360,000	10 units
Permanent Supportive Housing	\$288,000	8 units

More details about these projects can be found in Section B. Core CoC standards and YHDP principles that must be incorporated into the projects are described in Section C.

Eligible Populations to be Served

Projects will serve unaccompanied YYAs up to and including the age of 24 at the time of program entry, including pregnant and parenting YYA. To be eligible for YHDP-funded assistance, YYA must be literally homeless or imminently at-risk of literal homelessness within 14 days. Eligibility is limited to paragraphs 1, 2 and 4 of [HUD's Final Definition of Homeless](#).

Literally homeless

- In shelter including emergency shelter, transitional housing, or hotel or motel paid by government or charity; OR
- On the street or another place not meant for human habitation (e.g., car, garage, park, abandoned building); OR
- In an institution (e.g., jail, hospital, juvenile detention) that the youth is exiting and where youth was resident for 90 days or less AND the youth resided in emergency shelter or place not meant for human habitation immediately prior to entering that institution; OR
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking and who lack resources and support networks to obtain other permanent housing.

Imminently At-risk of Literal homelessness

- In own housing, but being evicted within 14 days; OR

- In a hotel or motel paid for by the youth, family, or friends and cannot stay for more than 14 days (often due to lack of ability to continue paying); OR
- With family or friends and being asked to leave within 14 days; AND
- Have no safe alternative housing, resources or support networks to maintain or obtain permanent housing.

HUD has produced three additional briefs that specifically address eligibility among YYA at risk and experiencing homelessness. Please review them on [HUD's YYA homelessness Resource page](#) for more information. HUD has also created a [YHDP Final Definition Quick Guide](#) which provides additional information.

Eligible Applicants

Non-profit organizations, local and state government, and instrumentalities of local and state government (such as housing authorities) are eligible to apply for grants. For-profit entities are not eligible.

YHDP and CoC Program Requirements; Waivers

Funds available through this Request for Proposals (RFP) are subject to requirements of the [FY2018 YHDP Notice of Funding Availability \(NOFA\)](#), and the regulations that guide CoC funding, [24 CFR Part 578](#). Please see Section D for eligible costs.

In order to encourage innovation, HUD encourages the CoC to seek waivers of existing requirements where justified to make a project more responsive to the needs of the target population and community. Project applicants are encouraged to request any waivers they believe will enhance their project. Applicants are encouraged to seek technical assistance on waivers from the YHDP Technical Assistance provider (see page 16). Waivers may not be in place at the start of project implementation, and applicants must be able to implement a project without a waiver. [See HUDs FY18 YHDP NOFA Appendix A for more information about Waivers.](#)

Examples of CoC program rules that can be requested to be waived include the following:

1. Requirement to have a 12-month lease in Rapid Rehousing Projects. *Applicants have been allowed to use lease agreements that cover less than 12-months.*
2. Requirement for annual assessment of eligibility for assistance after determination of initial eligibility. *YYA in the program only need to satisfy eligibility requirements once upon program entry and retain their eligibility in the program regardless of changes in circumstance.*
3. 24-month time limit in Rapid Rehousing. *Applicants have been allowed to increase the time limit for program participation to 36 months*

4. Prohibition against combining leasing and rental assistance in a single structure. *Applicants have been granted the flexibility to use a leasing model for some YYA program participants and a rental assistance model for others as determined by individual circumstance.*
5. Prohibition against master leasing in a Rapid Rehousing Project. *Applicants can request to be allowed to sign master leases for units with a given landlord and then sublease with YYA program participants instead of using a rental assistance model.*

YYA Collaboration

A critical component of the YHDP and our CCP is collaboration with YYA in all levels of program development, monitoring, and assessment. Applicants must involve YYA in development of their proposals. However, please note that you **may not** involve the YYA participating in the RFP Application Review Committee in your project development; these YYA are: Jacob Chacon, Chris Coburn, Leslie Garcia, Taina Lopez, Miossoty Rivas, Nathan Santiago, and Nathan Vargas.

All funded projects will need to have or develop mechanisms for YYA served by the project to provide meaningful and ongoing input on project design, rules, service practices and policies; as well as a formal grievance policy that all participants are informed of. All YHDP funding recipients will need to have a person with lived experience on their board or equivalent governing body, and for boards that already have a person with lived experience, it will be encouraged that an additional board position is created for a YYA with lived experience.

Match Requirement

YHDP grants must have a 25% match for the total grant, except for grant-funded leasing costs. Match is actual cash or in-kind resources (or a combination of the two) contributed to the grant. All costs paid for with matching funds must be for activities that are eligible under the YHDP grant, even if the recipient is not receiving YHDP grant funds for that activity. In-kind match is the value of any real property, equipment, goods, or services contributed to YHDP that would have been eligible costs under the YHDP if the recipient was required to pay for such costs with YHDP grant funds. Match may be from public or private resources, as long as they are not statutorily prohibited from being used as match and not otherwise leveraged. Existing CoC grants cannot be used as match, but this does not preclude other federal funding sources.

Grant Management; Reporting and Evaluation Requirements

The City of Springfield, as the unified funding agency for the CoC, is the direct recipient of the YHDP funds from HUD, and will enter into subrecipient contracts with successful applicants. See the City's Springfield-Hampden County CoC [Guidance for Subrecipients](#) for details regarding grant management.

Funded programs will be required to comply with all CoC and YHDP reporting requirements. Programs will be required to enter client-level data in the CoC's Homeless Management Information System (HMIS), and YHDP-funded programs will include data elements that are not required in existing CoC-funded programs, such as Runaway and Homeless Youth (RHY) data elements. Programs may be required to track and report additional data outside HMIS. HMIS and HMIS training will be made available to all programs without cost.

Funded programs that provide housing or direct services will also be required to participate in coordinated entry. Coordinated entry is a county-wide standardized process for accessing front door services, assessing YYA for their needs, prioritizing YYA based on their needs for housing and services, and referring YYA to those resources. YHDP-funded housing programs must fill all vacancies through referrals from coordinated entry.

Application Submission Requirements

YHDP Project applications are due Wednesday, April 15, 2020 by 4:00 pm.

Applicants must submit original documents and a USB drive containing all application materials to the Office of Housing, 1600 E. Columbus Ave., Springfield, MA 01103. Please place required documents and USB drive in an envelope. On the outside of the envelope, print "YHDP RFP Response" and your agency name.

An applicant may apply for more than one program. If your agency is submitting applications for more than one program, please submit a separate envelope for each program.

See section E for more details about the application process.

Project Review and Selection

All timely applications will be subject to threshold review by the City of Springfield. Applications which meet the threshold will be scored by an Application Review Committee, which will be made up of subject-matter experts not associated with any applicant organizations and YAB members. The Application Review Committee will make the final applicant selection decision.

Successful applicants will need to coordinate with City staff to complete the project submission into the HUD on-line portal *esnaps*.

Selected projects will be awarded for a two-year term with potential for renewal through future HUD CoC competitions as part of the Springfield-Hampden County CoC. The initial two-year

term will begin as early as July 1, 2020, but may depend on contract execution and the satisfaction or program start requirements as determined by HUD.

For the application scoring criteria see section E.

Timeline

March 2	YHDP RFP Released
March 16 12:30 - 3:30 p.m.	Mandatory Training and Bidders' Conference
April 3 4:00 pm	Deadline for submitting written questions
April 10	Written responses to questions provided to all applicants that attended the mandatory training and bidders; conference
April 15 4:00 pm	Project Applications due
Week of April 20	Applicant interviews
April 30	Projects notified of selection
May 1-15	Project applications entered into <i>esnaps</i> by City, with support from applicants
May/June	Development of grant agreements
July 1	Earliest possible project start date

B. Eligible YHDP Projects

1. Coordinated Entry & Navigation Project (approximately \$576,742)

The Coordinated Entry and Navigation Project will be the primary front door to services for YYA in Hampden County who are experiencing a housing crisis. The program will combine the key components that have been identified as needed to assist YYA to access and navigate through services. It will include:

- A well-publicized dedicated phone number that will be answered during extended and weekend hours by a person knowledgeable about community emergency resources
- Capacity to assess the needs of YYA, engage in problem-solving (using the [Commonwealth's Problem Solving Protocol](#)), access financial assistance to resolve immediate issues where appropriate, and refer YYA with services to meet their needs
- Family Engagement staff, skilled in family mediation and conflict resolution, with capacity to assist families in crisis, where the crisis is likely to cause or maintain YYA homelessness
- Permanency Navigators (minimum of 3.0 FTE), who will:
 - Assist YYA with connection to appropriate state and community services, including obtaining identification, accessing the Department of Children and Families (DCF) re-entry process, applying for benefits such as Supplemental Nutrition Assistance Program (SNAP) and social security benefits, connecting students with the McKinney-Vento liaison or a college Single Point of Contact (SPOC), and identification of needed health and mental health referrals
 - Assist YYA in determining goals and needs for connection to education, job training and employment resources
 - When deemed appropriate by YYA, assist YYA to connect with YYA's potential natural supports such as immediate or extended family,
 - Guide YYA through immediate and longer-term housing options, including family reunification, DCF resources, training-related housing (such as Job Corps), school-related campus housing, and YHDP and CoC resources

Applicants are encouraged to hire near-peers (24-30 years old) with lived experience of homelessness for the permanency navigator positions.

- Landlord engagement through outreach to landlords for the purpose of identifying landlords willing to rent to YYAs
- Funds for security deposits and short-term rental assistance
- *Although it is not an eligible YHDP grant expense, the community's goal is that this project also have access to a pool of flexible funds to be used in connection with the problem-solving protocol and with family engagement*

The Coordinated Entry and Navigation Project will be a single cohesive program, but may be a collaboration between two or more organizations. Note that the described project incorporates elements of two different CoC project components (a Supportive Services Only or SSO project, and a Rapid Rehousing or RRH project); the successful applicant(s) will work with the City and HUD technical assistance to identify how the project application(s) should be submitted in *esnaps*.

2. Rapid Rehousing- 30 units (approximately \$1,080,000) - one or more projects

The rapid re-housing project will use a housing first approach to assist YYA experiencing homelessness to move directly into permanent housing in the community using whichever combination of financial assistance and housing-focused services are needed and desired by the household. The project(s) will incorporate housing identification, rent and move-in financial assistance, and case management.

Continuing rental assistance is provided on an individualized need basis. Pursuant to CoC program rules, a household may receive assistance for a period of up to two years. Through a waiver request, a program may propose to allow a household to remain assisted for a period of up to three years or until the YYA turns 25, whichever is longer.

Similarly, pursuant to CoC program rules, YYA will qualify as eligible upon entry and be assessed for eligibility on an annual basis. Through a waiver request, rental assistance may be reinstated for a household if they temporarily leave the program (for any reason), request to be reinstated, and are still within the maximum program participation length.

Applicants may apply to provide less than the full number of 30 units; there may be multiple recipients of RRH project funds.

3. Joint Transitional Housing-Rapid Rehousing - 10 units (approximately \$360,000)

Joint TH/RRH meets the immediate needs of YYA who are literally homeless and need YYA-centered, safe, and low-barrier TH while they are assisted in obtaining permanent housing. YYA staying in the TH component of the program will receive a safe place to stay – crisis housing – and have access to wrap around supportive services as needed by program participants, as well as access to the RRH component or other permanent housing assistance to help them move to permanent housing as quickly as possible.

TH may be individual apartments in the same building or private rooms that offer shared spaces and group services. Stays in the TH portion of the program will be brief and without housing preconditions, and participants should be supported to quickly move to permanent housing with or without RRH assistance.

There must be sufficient supply of RRH assistance to offer RRH to all TH participants; this requirement may be met by having twice as many RRH units as TH units, or by budgeting twice

the funds for RRH as are allocated for TH. YYA must also have the option of moving straight into the RRH portion of the project without using TH. The RRH portion of the project can be designed according to the parameters in the above Rapid Rehousing section and the length of time available to YYA in the RRH component is not restricted by their time in the TH component.

4. Permanent Supportive Housing - 8 units (approximately \$288,000)

The permanent supportive housing (PSH) project will use a housing first approach to provide housing without a time limit that is accompanied by intensive support services for YYA who have a disabling condition and a high level of service needs, as determined by the standardized assessment completed as part of coordinated entry. The housing may be provided on a single site or in scattered site units. Services directed toward assisting the tenant to maintain housing are provided to the participant on a voluntary basis at the unit.

C. Core CoC Standards and YHDP Principles

All projects must adhere to the following standards and principles:

Coordinated Entry

YYA will access housing and services through the coordinated entry (CE) and navigation system which is described in section B. CE will use standardized assessment tools and practices which prioritizes those with the highest needs to be served first. CE will incorporate common forms and releases of information between programs. Housing projects may only fill vacancies from CE referrals.

Youth Choice

The CoC is firmly committed to client choice. Programs must be based on voluntary choice and participants must not be penalized for not accepting certain proposed services or outcomes. Programs offer services, and YYA choose whether to accept what is offered.

Immediate Access to Housing with No Preconditions

YHDP uses a Housing First model in which YYA are provided housing without first having to prove they are “ready” (for example, through abstaining from substance use, engaging in treatment or counseling programs, or having a certain level of income to be able to contribute to housing costs). Programs will accept YYA without regard to credit barriers, landlord screening, or criminal background.

Positive Youth Development

Positive youth development (PYD) is an approach to working with youth that emphasizes building on youths' strengths and providing supports and opportunities that will help them achieve goals and transition to adulthood in a productive, healthy manner. For more information, see <https://www.acf.hhs.gov/sites/default/files/fysb/whatispyd20120829.pdf>.

Trauma-Informed Care

Many YYA who experience homelessness have experienced trauma, and homelessness itself is traumatizing. Trauma Informed Care (TIC) is an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of trauma. For more information see <https://www.integration.samhsa.gov/clinical-practice/trauma>.

Family Engagement

For YYAs for whom it is safe, family engagement should be a priority part of programming, even for youth who are over 18. Family engagement is the systematic inclusion of families in activities and programs that promote youth's development and wellness. Just as youth voice should be central to case management, so should families. Families can also be key partners in design and development of projects designed to support YYAs.

Equity

Persons of color experience disproportionately high rates of homelessness. Programs must take steps to understand and respond to the effects of this inequity.

Serving Special Populations

Certain populations are more likely to experience homelessness and may have special needs which must be taken into account when providing services. These include LGBTQ and gender-non-conforming YYA; minors; system-involved YYA; and victims of sexual trafficking and exploitation. Programs must take the needs of these populations into account in program design and implementation.

D. Eligible Costs

The following guidance indicates the costs that may be included in program budgets, to be paid for by the CoC grant or by matching funds.

Rental Assistance

Rental assistance for homeless individuals and families, including tenant-based rental assistance. Grant funds may be used for security deposits in an amount not to exceed two months of rent, as well as first and last month's rent.

Leasing

The costs of leasing structures or scattered site units to provide housing to homeless persons.

Leasing: Limits on rent costs. Rents paid must be reasonable in relation to comparable space or units, and may not be more than the owner charges others for comparable units. Rents for residential units cannot exceed the HUD Fair Market Rent (FMR) or rent reasonableness determination, whichever is lower.

Utilities. Utilities are not a leasing line item. If utilities are not provided by the landlord, utility costs are an operating cost.

Security deposits and first and last month's rent. Grant funds may be used to pay security deposits, in an amount not to exceed two months of actual rent, as well as last month's rent.

Supportive Services

The eligible costs of supportive services that address the special needs of the program participants.

Eligible supportive services costs:

- Annual assessment of service needs
- Reasonable one-time moving costs
- Case management
- Child care
- Education services
- Employment assistance and job training
- Food—meals or groceries for program participants
- Housing search and counseling services
- Legal services
- Life skills training
- Mental health
- Outpatient health services
- Outreach services
- Substance abuse services
- Transportation

- Utility deposits (one-time fee, paid to utility companies)

If the service described in the above bullets is being directly delivered by the recipient, eligible costs for those services also include: 1) costs of labor, supplies, and materials; and 2) salary and benefit packages of service delivery staff.

Operating Costs

Grant funds may be used to pay the costs of the day-to-day operation of transitional and permanent housing in a single structure or individual housing units.

Eligible operating costs:

- Maintenance and repair of housing
- Property taxes and insurance
- Building security for a structure where more than 50 percent of the units or area is paid for with grant funds
- Electricity, gas, and water (includes sewer, water, trash)
- Furniture
- Equipment

Project Administration

Projects may use 5% of the grant for administrative costs.

E. Application Process

Required Application Materials

Application

Applicants must submit an application containing narrative responses. The applicant should choose the appropriate application for proposed project type:

- **Coordinated Entry and Navigation Project Application**
- **Housing Project Application** - use this application for RRH, TH-RRH, and PSH projects

The applications are attached to this RFP. You may request an electronic Microsoft Word version of the applications by sending a request to gmccafferty@springfieldcityhall.com.

Budget and Budget Narrative

Applicants must submit a project budget using the spreadsheets attached to this RFP (available electronically with an email request to gmccafferty@springfieldcityhall.com), and a budget narrative that provides details for all budget items and describes how amounts were calculated. For example, the budget narrative for a staff position should indicate if the position is salary or hourly; the salary or hourly rate; the percentage of time or number of hours to be worked; the amount of pay charged to the grant; and the manner in which fringe benefits are calculated.

Documentation of Required Match

Provide written documentation of required matching funds. The documentation of cash match must show a committed dollar amount, state the time frame in which the match may be used, and indicate the source and allowable uses of the match funds. For in-kind match, there are two types, goods and services. Services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient and the third party that will provide the services. Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the recipient's organization. If the recipient or subrecipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market. Documentation of in-kind goods must be provided on agency letterhead signed and dated by an authorized representative, and should include the following:

- Value of donated goods to be provided to the recipient for the project
- Specific date the goods will be made available
- The actual grant and fiscal year to which the match will be contributed
- Time period during which the donation will be available
- Allowable activities to be provided by the donation
- The value of commitments of land, buildings, and equipment are one-time only and cannot be claimed by more than one project or by the same project in another year.

Supporting Materials

A single set of the following materials are required for each agency submitting one or more project applications. If an organization is submitting multiple applications, Please include one set of these documents with one of the project applications:

- Agency Articles of Incorporation
- Documentation of 501(c)(3) status, if applicable
- Current List of Board of Directors with identification of officers and terms
- Certified Organization Audit/Financial Statements of most recent two years:

- Copy of Single Audit (Required by 2 CFR 200 Subpart F if \$750,000 or more in aggregate Federal funds expended); or
- Financial statements audited by a CPA (if not bound by the requirements of 2 CFR 200 Subpart F)
- Agency Financial Management Policies and Procedures

Questions and Technical Assistance

Mandatory Training and Bidders' Conference

Applicants must attend the mandatory training and bidders' conference on March 16, 2020, 12:30 - 3:30 pm at the Springfield Municipal Operations Center conference room, 70 Tapley St., Springfield.

Questions about the RFP

Applicants may not contact City staff or Review Committee members directly to discuss the RFP. If an applicant has questions about the RFP, the question can be submitted in writing to gmccafferty@springfieldcityhall.com no later than 4 pm on April 3, 2020. Questions will be answered in writing, with all questions and answers made public and available to all applicants who have registered by attending the mandatory training and bidders' conference.

Technical Assistance

Questions about HUD requirements, program design or waivers may be directed to the CoC's technical assistance provider:

Lauren Knott, Technical Assistance Collaborative
lknot@tacinc.org
617-266-5657 x117

Threshold Review

To be eligible for consideration by the Application Review Committee, all projects must meet minimum threshold requirements. City of Springfield CoC staff will perform a threshold review of all submitted projects. Each project must meet the following minimum standards:

1. The application must be complete and submitted on time.
2. The applicant must provide documentation of minimum match.

3. The applicant demonstrates sufficient organizational capacity and financial stability to operate the proposed program, as evidenced by the listed Supporting Materials submitted.

Competitive Review

Applications which pass threshold review will be forwarded to the Application Review Committee for scoring. The Committee expects to interview applicants during the week of April 20 in order to fully understand each proposal.

Scoring criteria are provided in section E. The Committee will rank projects in each of the application categories and will select the highest-scoring proposal(s) in each category which meet community needs. In addition to composite scores, the Committee may include consideration of overall community needs, such as geographic diversity and specific subpopulations to be served, in making its final decision.

F. Application Scoring Criteria

The following scoring criteria will be used.

<p>Organization Experience Application demonstrates that applicant has a minimum of three years' experience in the following areas:</p> <ul style="list-style-type: none"> ● Serving YYA (3 points) ● Serving people experiencing homelessness (3 points) ● Depending on project type: <ul style="list-style-type: none"> ○ Coordinated entry: <ul style="list-style-type: none"> ■ Outreach, assessment and/or housing navigation (3 point) ○ RRH, TH-RRH, and PSH: <ul style="list-style-type: none"> ■ Providing housing (3 points) ● Experience with Housing First or harm reduction program models (3 points) ● Experience with receipt and reporting on federal grants (3 points) 	15
<p>Project Design</p> <ul style="list-style-type: none"> ● Clearly reflects incorporation of YYA in process of designing program (10 points) ● Responds to needs identified in the draft coordinated community plan (8 points) ● Incorporates all required components and provides a realistic plan for supporting stability of YYA served (7 points) 	25

<p>Incorporation of Core YHDP Principles Application describes how the project incorporates:</p> <ul style="list-style-type: none"> ● Youth collaboration and voice in ongoing project management and evaluation (5 points) ● Principles of Positive Youth Development (5 points) ● Support for the four key YHDP outcomes: Housing, Health & Well-Being, Education/Employment, Permanent Connections (5 points) 	15
<p>Understanding and Commitment to CoC Standards Application demonstrates the applicants understanding of and commitment to:</p> <ul style="list-style-type: none"> ● Coordinated Entry (2.5 points) ● Housing First (2.5 points) ● Trauma-Informed Care (2.5 points) ● Client Choice (2.5 points) 	10
<p>Plan to Make Program Accessible and Welcoming Application describes the agency and program plan to address:</p> <ul style="list-style-type: none"> ● Racial equity (4 points) ● YYA with disabilities (4 points) ● LGBTQ YYA (4 points) ● Transportation needs of YYA participants (3 points) 	15
<p>Project Initiation Application describes a detailed and realistic plan for rapid start-up of the project</p>	10
<p>Experience with HMIS or client-level data collection and reporting Applicant has the following experience:</p> <ul style="list-style-type: none"> ● Use of HMIS (5 points) ● (If no experience with HMIS) Use of another system of electronic client-level data collection and reporting (4 points) 	5
<p>Budget and budget narrative All budget costs are allowable and fully detailed in the budget narrative (5 points)</p>	5